



## TAOND Practical Exam Cheat Sheet – ENHANCEMENT EXAM

Print this out to have beside you during the exam.

### Before the Exam

#### START THE VIDEO RECORDING

- State your **Full Name** and the **Exam Type** you'll be performing.

*“My name is **JANE DOE** and I will be taking **TAOND’s Enhancement Exam** using **Sculpted Acrylic/Gel OR Acrylic/Gel with Tips.**”*

- Take a **‘BEFORE’** picture of your client’s hands using your digital or mobile phone camera

#### START YOUR TIMER

- Using your stopwatch or clock, show the start time on camera and begin the exam.

### Perform Your Exam Service

- Greet your client and introduce yourself.
- Sanitize yours and your client’s hands.
- Complete a Full Assessment on your client.
- Proper Prep of the Nail Plate.
- Product Application.
- Finish Filing & White or Gold block buff your client’s enhancements.
- Cleansing the Enhancement Surface and Base coat, 2 coats of Polish color, and Top coat.
- Recommended Homecare and retail products suggestions.

**NOTE:** Provide your **homecare advice and recommend retail products and/or services** while filling out (with a pen) the rest of the Exam Assessment Form.

- The exam ends after your **150 minutes (2.5 hours)** is up.

#### STOP YOUR TIMER (but do not stop recording yet!)

## **After the Exam**

- Using your timer, show your **total service time** on camera.
- Take an '**AFTER**' picture of your client's hands using your digital or mobile phone camera
- Fill out a copy of the **Client Assessment Form** in your computer/laptop with the information you have gathered from your assessment earlier. For the client's signature area, just indicate 'Signature on file'.
- Insert your 'Before' & 'After' pictures in your **Client Assessment Form** and **Upload** the form in the **CLIENT ASSESSMENT FORM UPLOAD & FINAL GRADE** area within 30 minutes of completing your practical exam. Confirm that you have completed this step by stating it on camera.

**STOP RECORDING** 

- Send us your **Exam Video** immediately after completing your exam by uploading it to [TransferXL](#) – a completely FREE, easy to use and safe Online File-Sharing Service.