



TAOND PRACTICAL EXAM



INFORMATIONAL & INSTRUCTION SHEET

For Natural Nail Exam

In this exam you will be required to perform a Natural Nail Manicure

You will have **60 minutes (1 HOUR)** to complete your full service application from start to finish.

***PLEASE NOTE THAT IF YOU DO NOT FINISH YOUR EXAM SERVICE WITHIN THIS TIME FRAME IT WILL RESULT IN AN AUTOMATIC "INCOMPLETE" AND YOU WILL BE REQUIRED TO RE-TAKE YOUR EXAM. RETAKES ARE APPLICABLE FOR EXAMS THAT ARE GRADED "INCOMPLETE" OR DO NOT PASS WITH A 75% GRADE.**

PRACTICAL EXAM VIDEO PRESENTATION

You are required to watch the **video presentation** from beginning to end twice *prior* to reading this material in order to fully understand the step by step exam process and technical requirements of our practical exam.

TECHNICAL ISSUES

We highly recommend **not performing** your practical exam until you feel you are able to complete the exam service within the permitted exam time frames.

You are solely responsible for any technical issue(s) that may arise on the day of your exam. No video = auto-fail and you must re-record your practical exam. To confirm that you're able to properly record a video and to check the positioning and angle of your recording device, we require that you send us a **30-Second Video Clip** where we can see you sitting on your desk (please refer to the Sample Video Clip in the LMS for guidance).

Your **Video Clip** must be uploaded in the **30-SECOND VIDEO CLIP & PRODUCT PHOTO UPLOAD AREA** at least *24 hours before* you perform your practical exam.

REQUIRED EQUIPMENT AND RECOMMENDED ATTIRE

Along with your full manicure table set (see further instructions below on table set up) you will also be required to have a **lap or desk top computer** and an **external webcam with a microphone**. Audio controls are important so we can hear you converse with your exam model during the assessment.

You will also need a **stopwatch or digital clock** to track your timing.

And you will need your **digital camera or cell phone camera** in order to take your 'before' and 'after' service pictures that must be uploaded in the **Exam Upload Area and Grade within 30 minutes** of finishing your exam.

Finally, it is required that you wear a **smock or a long sleeved top**; put on **rubber/non-latex gloves** to prevent dust/product from touching your skin and a **mask/face shield** to prevent your breathing zone from getting contaminated, and lastly, hair must be clipped away or tied back so it's not touching your face or obstructing your view. Wearing proper

work attire is not only for good practice but it also promotes a safe and healthy working environment for you.

TABLE SET UP

You must have your table set up complete before starting the exam as you will lose marks if you get up during your exam to retrieve product or equipment.

***PLEASE NOTE** – This list is by no means exhaustive and you can add more equipment or product(s) as you see fit in order to successfully complete your exam.

- ❖ **Manicure table** - this may be a professional manicure table or a variation as long as you can competently and properly perform the required service. You must have a terry cloth towel and paper towel or professional towelettes lain on the client hand service area.
- ❖ **Client and nail professional chairs**
- ❖ **Lamp**
- ❖ **Paper towels**
- ❖ **Clean Hand towel for wiping client's hands**
- ❖ **Manicure bowl**
- ❖ **Sanitizing soak/tablets**
- ❖ **Hand sanitizer**
- ❖ **EXAM Assessment form and pen**
- ❖ **Disposable nail files, buffers**
- ❖ **Sterilized cuticle nippers, nail clippers, and cuticle pusher**
- ❖ **Orangewood sticks**
- ❖ **Cuticle remover (Cream or gel)**
- ❖ **Massage oil or cream**
- ❖ **Cuticle oil**
- ❖ **Nail Plate Cleanser**
- ❖ **Corrector stick or sable haired brush and acetone/polish remover** for cleaning up polish mishaps
- ❖ **Base, top coat and colored polish (sheer/light colors and gel polish are NOT permitted)**
- ❖ **First Aid provisions** including: Styptic pen, hydrogen peroxide, antibiotic ointment, liquid or Band-Aids.

EXAM MODEL

Choosing your exam model is extremely important. Be sure to choose a model that has **at least 2 hours** to spend with you on the exam day.

We recommend choosing a model that you are comfortable with, that is in good health (no communicable diseases or is Diabetic) and have hands that are in good physical health (no cuts, open sores, healthy cuticles and nails).

GRADES

Your Final Grade and feedback will be available to view in your LMS Account under the **CLIENT ASSESSMENT FORM UPLOAD & FINAL GRADE** area within **5-7 Business Days** after your practical exam.

ADDITIONAL EXAM ASSISTANCE

If you feel you need some additional assistance in getting your exam times down then we recommend scheduling a One-on-One Tutoring Session with your TAOND TUTOR (Regular Tutoring fees apply).

And if you have questions or need further assistance understanding any of the exam service process, please don't hesitate to reach out to us by emailing us at info@taond.com.